CHAPTER 6

Corps of Engineers Management Information System (COEMIS) ADP Cost Accounts/Corps of Engineers Financial Management System (CEFMS) Work Categories

- 6-1. <u>General</u>. This chapter prescribes the COEMIS ADP Cost Accounts/CEFMS Work Categories to be used in recording costs related to accomplishment of the military construction and other military missions of the Corps of Engineers. Detailed descriptions of the cost accounts/work categories not currently included in this chapter will be added as they become available from the technical proponents.
- 6-2. <u>Structure</u>. COEMIS ADP Cost Accounts/CEFMS Work Categories are alphanumeric codes designed to record and track specific categories of cost. In COEMIS, the ADP cost account is entered into the last five positions of the ADP work code and becomes an integral part of the full fifteen (15) character ADP work code. In CEFMS, authorized work categories are included in selection tables from which the user can select. Once selected, the work category is linked to the work item and becomes an integral part of the relational data base records for the work item.
- 6-3. Authorized COEMIS ADP Cost Accounts/CEFMS Work Categories. The COEMIS ADP Cost Accounts/CEFMS Work Categories listed below are the only cost accounts/work categories currently authorized for use. However, subordinate commands with special requirements may request that additional cost accounts/work categories be added to the authorized list. As a general rule, requests must be made in writing and forwarded through appropriate command channels to HQUSACE (CERM-F) for approval. In emergency situations requiring immediate action, requests may, however, be made by telephone and subsequently confirmed in writing.

COEMIS ADP COST ACCOUNTS/CEFMS WORK CATEGORIES ACCOUNT

ACCOUNT NUMBER

TITLE

1---- $^{1/}$ PLANNING AND DESIGN (P&D) - EXCEPT BRAC ENVIRONMENTAL PROGRAMS, DERP HTRW PROGRAMS AND HOST NATION PROJECTS

ACCOUNT NUMBER	TITLE
$1A\frac{1}{2}$ $1A1\frac{1}{2}$	P&D RELATED TO CONSTRUCTION SUPERVISION AND REVIEW (S&R) OF DESIGN
1A110	S&R OF AE CONTRACTS
1A120	S&R OF IN-HOUSE DESIGN
1A130	S&R OF VALUE ENGINEERING BY AE CONTRACT
1A140	S&R OF IN-HOUSE VALUE ENGINEERING
1A200	VALUE ENGINEERING ACTIVITIES
1A300	AE LIABILITY ACTIVITIES
1A400	ALL OTHER
$1B \frac{1}{2}$	P&D NOT RELATED TO CONSTRUCTION
$1B1 - \frac{1}{2}$	SUPERVISION AND REVIEW (S&R) OF DESIGN
1B110 1B120	S&R OF AE CONTRACTS S&R OF IN-HOUSE DESIGN
1B130	S&R OF IN-HOUSE DESIGN S&R OF VALUE ENGINEERING BY AE CONTRACT
1B140	S&R OF IN-HOUSE VALUE ENGINEERING
1B200	VALUE ENGINEERING ACTIVITIES
1B300	AE LIABILITY ACTIVITIES
1B400	ALL OTHER
1C000	LOST/DELETED DESIGN (MEMO)
1D000	DESIGN BREAKAGE
2 1/	CONSTRUCTION - EXCEPT BRAC ENVIRONMENTAL
	PROGRAMS, DERP HTRW PROGRAMS AND HOST NATION
2- 1/	PROJECTS
2A ¹ / 2A100	CONSTRUCTION SUBJECT TO UNIFORM FLAT RATE S&A
2A100 2A200	DIRECT CONSTRUCTION ACTIVITIES (PLACEMENT) WORK PERFORMED BY INSTALLATION ENGINEER
2A200 2A300	CONTRACT PAID BY OTHER THAN USACE (MEMO
2A300	PLACEMENT)
2A400	FLAT RATE S&A
$2B\frac{1}{2}$	CONSTRUCTION EXEMPT FROM FLAT RATE S&A
2B100	DIRECT CONSTRUCTION ACTIVITIES (PLACEMENT)
2B200	WORK PERFORMED BY INSTALLATION ENGINEER
2B300	CONTRACT PAID BY OTHER THAN USACE (MEMO
	PLACEMENT)
2B400	AT COST S&A
2C000	ENGINEERING DURING CONSTRUCTION
2D000	VALUE ENGINEERING CHANGE PROPOSALS

 $^{^{1/}\}mathrm{SUMMARY}$ COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT <u>NUMBER</u>	TITLE
3 1/ 3A000 3B000 3C000 3D000 3E 1/ 3E100 3E200 3E300 3F000 3G 1/ 3G100 3G200 3G300 3H000 3J000 3K000 3L000 3R 1/ 3R100 3R200 3R300 3R400 3R200 3R300 3R400 3S000 3T 1/ 3T100 3T200 3U200 3U200 3V000 3V000 3Z000	REAL ESTATE PROJECT PLANNING ACQUISITIONS CONDEMNATIONS INLEASING APPRAISALS STAFF APPRAISALS CONTRACT APPRAISALS REVIEW CONTRACT APPRAISALS RELOCATION ASSISTANCE TEMPORARY PERMITS MANEUVER PERMITS ALL OTHER PERMITS DAMAGE CLAIMS AUDITS ENCROACHMENTS AND TRESPASS DISPOSALS REAL PROPERTY ACCOUNTABILITY REAL ESTATE PAYMENTS LAND PAYMENTS RELOCATION ASSISTANCE PAYMENTS DAMAGE PAYMENTS RELOCATION ASSISTANCE PAYMENTS DAMAGE PAYMENTS REAL ESTATE RECEIPTS INSPECTIONS UTILIZATION INSPECTIONS COMPLIANCE INSPECTIONS OUTGRANTS OUTGRANTS OUTGRANTS OUTGRANTS OTHER THAN OIL AND GAS LEASES OIL AND GAS LEASES TIMBER HARVESTING PROJECT RELATED ADMINISTRATION OTHER (CONVERSION USE ONLY - NOT FOR USE AFTER
$4\frac{1}{4}$ $4A000$ $4B000$ $4C\frac{1}{4}$ $4C100$	HOMEOWNERS ASSISTANCE PROGRAM APPLICATIONS REJECTIONS APPRAISALS STAFF APPRAISALS

 $^{\underline{1}/} \text{SUMMARY}$ COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER	TITLE
4C200 4D000 4E000 4F000 4G000 4H000 4J 1/ 4J100 4J200 4K 1/ 4K100 4K200 4K300 4K400 4K500 4K600 4K700 4K800 4L 1/ 4L100 4L200 4L300 4Z000	CONTRACT APPRAISALS PRIVATE SALE/REAL PROPERTY PURCHASE/ASSUMPTIONS FORECLOSURES APPEALS DISPOSALS IMPACT STUDY STAFF STUDY CONTRACT STUDY PAYMENTS EQUITY PAYMENTS TO HOMEOWNERS LIQUIDATION OF FIRST MORTGAGE/LIENS LIQUIDATION OF SECONDARY AND OTHER MORTGAGE/LIENS MORTGAGES PAYABLE ASSUMED REIMBURSEMENT FOR LOSS ON PRIVATE SALES REIMBURSEMENT FOR LOSS ON REAL PROPERTY HOMEOWNERS BENEFIT PAYMENTS PAYMENTS IN FORECLOSURE CASES PROGRAM ADMINISTRATION/MANAGEMENT USACE ACQUISITION/MANAGEMENT USACE ACQUISITION PROGRAM EXPENSES OTHER ACQUISITION PROGRAM EXPENSES OTHER MANAGEMENT & DISPOSAL PROGRAM EXPENSES
5 1/ 5A 1/ 5A100 5A200 5A300 5A400 5B 1/ 5B100 5B200 5B300 5B400 5C000 5D000	USE AFTER CONVERSION) HOST NATION P&D RELATED TO CONSTRUCTION SUPERVISION AND REVIEW OF AE CONTRACTS VALUE ENGINEERING ACTIVITIES AE LIABILITY ACTIVITIES ALL OTHER P&D NOT RELATED TO CONSTRUCTION SUPERVISION AND REVIEW OF AE CONTRACTS VALUE ENGINEERING ACTIVITIES AE LIABILITY ACTIVITIES ALL OTHER LOST/DELETED DESIGN DESIGN BREAKAGE

 $^{^{1/}\}mathrm{SUMMARY}$ Cost account/work category — costs may not be charged directly to these accounts.

ACCOUNT <u>NUMBER</u>	TITLE
5E ¹ / 5E100 5E200	CONSTRUCTION EXEMPT FROM FLAT RATE S&A DIRECT CONSTRUCTION ACTIVITIES (PLACEMENT) CONTRACT PAID BY OTHER THAN USACE (MEMO PLACEMENT)
5E300 5F000 5G00	AT COST S&A ENGINEERING DURING CONSTRUCTION VALUE ENGINEERING CHANGE PROPOSALS
6 ½/ 61 ½/ 611 ½/ 611 ½/ 61110 61120 61130 61140 61150 61160 61190 62 ½/ 621 ½/ 621 ½/ 62110 62120 62130 62140 62150 62160 62190 62900 69 ½/ 691 ½/ 69110 69120 69130	RESEARCH, DEVELOPMENT, TEST AND EVALUATION (RDT&E) CIVIL ENGINEERING CAPITAL ASSETS BUILDINGS OTHER STRUCTURES AND FACILITIES SOFTWARE EQUIPMENT CAPITAL LEASES LEASEHOLD IMPROVEMENTS OTHER CAPITAL ASSETS ALL OTHER CIVIL ENGINEERING ACTIVITIES ENVIRONMENTAL QUALITY CAPITAL ASSETS BUILDINGS OTHER STRUCTURES AND FACILITIES SOFTWARE EQUIPMENT CAPITAL LEASES LEASEHOLD IMPROVEMENTS OTHER CAPITAL ASSETS ALL OTHER ENVIRONMENTAL QUALITY OTHER CAPITAL ASSETS ALL OTHER ENVIRONMENTAL QUALITY OTHER RESEARCH AND DEVELOPMENT CAPITAL ASSETS BUILDINGS OTHER STRUCTURES AND FACILITIES SOFTWARE
69140 69150 69160 69190 69900	EQUIPMENT CAPITAL LEASES LEASEHOLD IMPROVEMENTS OTHER CAPITAL ASSETS ALL OTHER ACTIVITIES

 $^{^{\}underline{1}/} \text{SUMMARY}$ COST ACCOUNT/WORK CATEGORY — COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER	TITLE
72 1/ 721 1/ 72110 72120 72130 72140 72150 72160 72170 72180 722 1/ 7221X 7222X 7223X 7224X 7225X 7226X	HTRW/OEW PROGRAM PRECONSTRUCTION AND PROJECT MANAGEMENT PROJECT MANAGEMENT PROJECT MANAGEMENT PLAN DATA MAINTENANCE AND REPORTING MANAGEMENT DIRECTIVES CUSTOMER AND INTERAGENCY AGREEMENTS PROJECT AUTHORIZATION DOCUMENTS PROGRAMMING DOCUMENTS PROJECT RELATED AWARDS ALL OTHERS INVESTIGATIONS (PROJECT DEVELOPMENT AND PLANNING) IN-HOUSE AGREEMENTS AE PROFESSIONAL SERVICE PROCUREMENT AE PROFESSIONAL SERVICE CONTRACTS AE SUPERVISION & REVIEW CUSTOMER TECHNICAL ASSISTANCE ALL OTHER (TO INCLUDE PRP PAYMENTS)
	CODE (X) TYPE OF INVESTIGATION A PRELIMINARY ASSESSMENTS (PA) B SITE INSPECTIONS (SI) C COMBINED (PASI) D REMEDIAL INVESTIGATIONS (RI) E FEASIBILITY STUDIES (FS) F COMBINES (RIFS) G ENVIRONMENTAL EVALUATION/COST ANALYSIS (EECA) H ENVIRONMENTAL COMPLIANCE ASSESSMENTS (ECAR) I RCRA FACILITY ASSESSMENTS (RFA) J RCRA FACILITY INVESTIGATIONS (RFI) K RCRA CORRECTIVE MEASURES STUDIES (CMS) L RCRA CORRECTIVE ACTION PLANS (CAP) M RCRA CLOSURE PLANS (CP) N UNDERGROUND STORAGE TANK STUDIES (UST) P NCR FACILITY DECOMMISSIONING PLANS (NCR

 $^{^{1/}\}mathrm{SUMMARY}$ COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT <u>NUMBER</u>

TITLE

	
	CODE (X) TYPE OF INVESTIGATION (CONTINUED)
	Q DOE CONCEPTUAL DESIGNS (DOE CD) R TREATABILITY STUDIES T SITE SURVEYS (PREDESIGN AND OTHER) U GEOTECHNICAL SITE INVESTIGATIONS V CHEMISTRY SITE INVESTIGATIONS W VALUE ENGINEERING SCREENING/ INVESTIGATIONS X INVEST. PER OTHER APPLICABLE OR RELEVANT AND APPROPRIATE REQUIREMENTS (ARAR) Y POTENTIAL RESPONSIBLE PARTY (PRP) 1 NEPA INVESTIGATIONS 2 ENDANGERED SPECIES ACT (ESA) CONSULTATIONS 3 ESA BIOLOGICAL ASSESSMENTS
	4 CLEAN WATER ACT (CWA) 404 (B)
	EVALUATIONS CWA WETLANDS EVALUATIONS HISTORICAL/ARCHEO/CULTURAL SURVEYS OTHERS
723 ¹ / 7231X 7232X 7233X 7234X 7235X 7236X 7237X	REMEDIAL DESIGN IN-HOUSE WORK AGREEMENTS AE PROFESSIONAL SERVICE PROCUREMENT AE PROFESSIONAL SERVICE CONTRACTS AE SUPERVISION & REVIEW CUSTOMER TECHNICAL ASSISTANCE VALUE ENGINEERING ALL OTHER
	CODE (X) TYPE OF DESIGN
	A CONCEPT B PRELIMINARY C INTERMEDIATE D PREFINAL E FINAL F ALL OTHER

 $^{^{1/}\}mathrm{SUMMARY}$ COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

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ER 37-345-10
Change 52
30 Sep 96
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ACCOUNT NUMBER	TITLE
73 ½/ 73100 73200 73300 73500 73600	CONSTRUCTION (REMEDIAL ACTION) - EXCEPT RAPID RESPONSE WORK AGREEMENTS (SUBJECT TO FLAT RATE) ENGINEERING DURING CONSTRUCTION SUPERVISION & ADMINISTRATION (S&A) - FLAT RATE WORK AGREEMENTS (EXEMPT FROM FLAT RATE) SUPERVISION & ADMINISTRATION (EXEMPT FROM FLAT RATE)
7R600 RATE)	CONSTRUCTION (REMEDIAL ACTION) - RAPID RESPONSE WORK AGREEMENTS (SUBJECT TO FLAT RATE) ENGINEERING DURING CONSTRUCTION SUPERVISION & ADMINISTRATION (S&A) - FLAT RATE WORK AGREEMENTS (EXEMPT FROM FLAT RATE) SUPERVISION & ADMINISTRATION (EXEMPT FROM FLAT
$74 \frac{1}{4}$ $741 - \frac{1}{4}$ 74110 74120 $742 - \frac{1}{4}$ 74210 74220 74230 $75 \frac{1}{4}$ 75100 75200 75300 75400	HTRW PROGRAM POST CONSTRUCTION & FINANCIAL CLOSEOUT FISCAL/FINANCIAL CLOSEOUT ACTIVITIES WORK AGREEMENTS CLOSED FINANCIAL ACCOUNTS, DD FORMS 1149 OPERATION & MAINTENANCE (O&M) ACTIVITIES O&M PLANNING DOCUMENTS O&M EXECUTION DOCUMENTS POST CONSTRUCTION O&M MANAGEMENT AND SUPPORT FUNDS HQUSACE MSC MCX OTHER
8 1/ 8A000 8D000 8C000 8E000 8F 1/ 8F1 1/ 8F1A0 8F1B0 8F1Z0	MISCELLANEOUS ACTIVITIES INDUSTRIAL HYGIENE/OCCUPATIONAL HEALTH ACTIVITIES UNFUNDED MILITARY PERSONNEL SERVICES REIMBURSABLE LABOR TRANSFERS EMERGENCY OPERATIONS/EXERCISES FMS ADMINISTRATION HQUSACE PROGRAM MANAGEMENT RESOURCE MANAGEMENT ALL OTHER

 $^{1/}\mathrm{SUMMARY}$ Cost account/work category — costs may not be charged directly to these accounts.

ACCOUNT NUMBER	TITLE
8F2 1/ 8F2A0 8F2B0 8F2Z0 8F900 8B000	MSC PROGRAM MANAGEMENT RESOURCE MANAGEMENT ALL OTHER ALL OTHER ALL OTHER
$9\frac{1}{2}/$ $91\frac{1}{2}/$ $91A\frac{1}{2}/$ $91A1-\frac{1}{2}/$ $91A11$ $91A12$ $91A13$ $91A19$	EXECUTIVE DIRECTION AND MANAGEMENT EXECUTIVE DIRECTION AND MANAGEMENT - HQUSACE INFORMATION MANAGEMENT ACTIVITIES ADMINISTRATION PLANNING BUDGETING GENERAL MANAGEMENT ALL OTHER
91A2- ^{1/} 91A21 91A22 91A29	LIBRARY PUBLIC LIBRARY SERVICES LEARNING RESOURCE CENTER ALL OTHER
91A3- ¹ / 91A31 91A32 91A39	RECORDS MANAGEMENT MAIL FILE MANAGEMENT ALL OTHER
91A4- ^{1/} 91A41 91A42 91A43 91A44	REPRODUCTION MANAGEMENT FORMS MANAGEMENT PUBLICATIONS MANAGEMENT COPIER PROGRAM PRINTING/DUPLICATING SUPPORT
91A49 91A5- ¹ / 91A51 91A52	ALL OTHER AUTOMATION SUPPORT HARDWARE SUPPORT (HELP) OPERATIONS SOFTWARE SUPPORT (HELP) OPERATIONS
91A53 91A54 91A55 91A59	GENERAL SOFTWARE DEVELOPMENT END USER ACQUISITION SUPPORT CEAP IA SUPPORT ALL OTHER
91A6- ^{1/} 91A61 91A62 91A63	TELECOMMUNICATIONS TELECOMMUNICATION SUPPORT LAN SUPPORT COMMUNICATION CENTER

 $^{^{\}underline{1}'}$ SUMMARY COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

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ER 37-345-10
Change 52
30 Sep 96
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ACCOUNT NUMBER	TITLE
91A69 91A70 91B ¹ /	ALL OTHER VISUAL INFORMATION
91B 91B10	MILITARY PROGRAM ACTIVITIES ENVIRONMENTAL RESTORATION ACTIVITIES
91B20	BRAC ACTIVITIES
91B30	FMS ACTIVITIES
91B90	ALL OTHER ACTIVITIES
$91C\frac{1}{2}$	HECSA MANAGED HEADQUARTERS ACTIVITIES
91C10	DARSE
91C20	VSIP/VERA
91C90	ALL OTHER
91D00	OCE - PENTAGON
91Z00	ALL OTHER
$92\frac{1}{2}$ $92A\frac{1}{2}$	EXECUTIVE DEVELOPMENT AND MANAGEMENT - MSC OFFICES
$92A^{-} - \frac{1}{2}$	INFORMATION MANAGEMENT ACTIVITIES INFORMATION MANAGEMENT OFFICE
92A1 92A11	PLANNING
92A11	BUDGETING
92A13	GENERAL MANAGEMENT
92A19	ALL OTHER
$92A2 - \frac{1}{2}$	LIBRARY
92A21	PUBLIC LIBRARY SERVICES
92A22	LEARNING RESOURCE CENTER
92A29	ALL OTHER
$92A3 - \frac{1}{2}$	RECORDS MANAGEMENT
92A31	MAIL
92A32	FILE MANAGEMENT
92A39 92A5- ¹ /	ALL OTHER
92A5 92A51	AUTOMATION SUPPORT HARDWARE SUPPORT (HELP) OPERATIONS
92A51 92A52	SOFTWARE SUPPORT (HELP) OPERATIONS
92A53	GENERAL SOFTWARE DEVELOPMENT
92A54	END USER ACQUISITION SUPPORT
92A55	CEAP IA SUPPORT
92A59	ALL OTHER
$92A6 - \frac{1}{2}$	TELECOMMUNICATIONS
92A61	TELECOMMUNICATION SUPPORT
92A62	LAN SUPPORT
92A63	COMMUNICATION CENTER
92A69	ALL OTHER

 $^{^{\}underline{1}\prime}$ SUMMARY COST ACCOUNT/WORK CATEGORY — COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER	TITLE
92A70 92Z00	VISUAL INFORMATION ALL OTHER
93000	EXECUTIVE DEVELOPMENT AND MANAGEMENT - MISCELLANEOUS ACTIVITIES
96000	HUMPHREYS ENGINEER CENTER SUPPORT ACTIVITY
99000	ALL OTHER

6-4. <u>Descriptions of COEMIS ADP Cost Codes/CEFMS Work</u>
<u>Categories</u>. The COEMIS ADP Cost Codes/CEFMS Work Categories
listed in the preceding chart are described and/or further broken
down into detail accounts, as follows:

ACCOUNT NUMBER

TITLE AND DESCRIPTION

- PLANNING AND DESIGN (P&D) EXCEPT BRAC ENVIRONMENTAL PROGRAMS. DERP HTRW PROGRAMS AND HOST NATION PROJECTS. This cost account/work category includes all planning and design activities that result in a set of plans, specifications, instructions, publications, test results, findings, reports, etc. for follow-On construction, operation, maintenance, design, or use.
- $1A--- \ ^{1/}$ P&D RELATED TO CONSTRUCTION. This cost account/work category includes all costs specified under the line item appropriation "Planning and Design" in the Military Construction Authorization Act.
- 1A1-- 1/ SUPERVISION AND REVIEW (S&R) OF DESIGN. This cost account/work category summarizes all costs associated with the supervision and review of design products produced by both government (in-house) forces and AE contractors. This cost account/work category also summarizes costs associated with the procurement and management of AE contracts.

^{1/} SUMMARY COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT <u>NUMBER</u> TITLE <u>S&R of AE Contracts</u>. This cost account/work category 1A110 includes all costs associated with the procurement and management of AE contract including the review of design products produced by an AE under the terms of a contract. <u>S&R of In-House Design</u>. This cost account/work 1A120 category includes all costs associated with the supervision and review of in-house design efforts and products. 1A130 <u>S&R of Value Engineering by AE Contract</u>. This cost account/work category includes all costs associated with the supervision and review of value engineering studies/activities and products accomplished by AE contractors. 1A140 S&R of In-House Value Engineering. This cost account/work category includes all costs associated with the supervision and review of value engineering studies/activities and products accomplished by inhouse forces. <u>Value Engineering Activities</u>. This cost account/work 1A200 category includes all costs associated with actual performance of value engineering studies and related activities by in-house forces and AE contractors (labor, travel, contracts, etc.). Costs associated with the S&R of value engineering activities should be charged to 1A130 and 1A140 as appropriate. 1A300 AE Liability Activities. This cost account/work category includes all direct labor costs related to the investigation and pursuit of AE liability for potential damages incurred by the government prior to construction contract award or start. This will include administrative duties performed by the AE

Responsibility Coordinator from inception of the case

to resolution as well as review of documents and development of case files by the technical staff.

^{1/} SUMMARY COST ACCOUNT/WORK CATEGORY — COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER

TITLE

1A400 All Other.

- (1) For designs by government forces or hired labor (COEMIS Field Types 224 through 339) this account includes all government labor costs associated with the direct in-house design of plans and specifications that are intended for follow-on construction.
- (2) For AE contracts (COEMIS Field Type 298) this account includes all contract costs for AE services including project site investigation; testing; surveys; mapping; reviews; and preparation of sketches, cost estimates, plans, specifications and construction contract documents for the use of follow-on construction activities.
- 1B--- 1/ P&D NOT RELATED TO CONSTRUCTION. This cost account/work category includes all costs for government labor, AE and technical services (not covered under the Brooks Act) that are for other than the production of plans and specifications or packages for follow-on construction.
- 1B1-- 1/ SUPERVISION AND REVIEW (S&R) OF DESIGN. This cost account/work category summarizes all costs associated with the supervision and review of design products produced by both government (in-house) forces and AE contractors. This account also summarizes costs associated with the procurement and management of AE contracts.
- 1B110 <u>S&R of AE Contracts</u>. This cost account/work category includes all costs associated with the procurement and management of AE contract including the review of design products produced by an AE under the terms of a contract.
- 1B120 <u>S&R of In-House Design</u>. This cost account/work category includes all costs associated with the

ACCOUNT NUMBER

TITLE

supervision and review of in-house design efforts and products.

- 1B130 S&R of Value Engineering by AE Contract. This cost account/work category includes all costs associated with the supervision and review of value engineering studies/activities and products accomplished by AE contractors.
- 1B140 S&R of In-House Value Engineering. This cost account/work category includes all costs associated with the supervision and review of value engineering studies/activities and products accomplished by inhouse forces.
- Value Engineering Activities. This cost account/work category includes all costs associated with actual performance of value engineering studies and related activities by in-house forces and AE contractors (labor, travel, contracts, etc.). Costs associated with the S&R of value engineering activities should be charged to 1A130 and 1A140 as appropriate.
- AE Liability Activities. This cost account/work category includes all direct labor costs related to the investigation and pursuit of AE liability for potential damages incurred by the government due to AE failure to deliver acceptable product. This will include administrative duties performed by the AE Responsibility Coordinator from inception of the case to resolution as well as review of documents and development of case file by technical staff. AE liability actions and review of modifications by Counsel, Procurement and other General and Administrative staff will be charged to General and Administrative overhead.
- 1B400 All Other.

¹/SUMMARY COST ACCOUNT/WORK CATEGORY — COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER

TITLE

- (1) For designs by government forces or hired labor (COEMIS Field Types 224 through 339) this account includes all government costs associated with the direct in-house design of plans and specifications that are intended for follow-on construction.
- (2) For AE contracts (COEMIS Field Type 298) this account includes all contract costs for AE services including project site investigation; testing; surveys; mapping; reviews; and preparation of sketches, cost estimates, plans, specifications and construction contract documents for the use of follow-on construction activities.
- 1C000 LOST/DELETED DESIGN (MEMO). This cost account/work category includes all costs for changes for re-design of work which has already been accomplished but which must be scrapped and redone prior to award of a construction contract.
- 1D000 DESIGN BREAKAGE. This cost account/work category includes all planning and design (P&D) expenditures, i.e., all "1A" accounts only, for the design portions of design, reviews and other P&D related services for military construction projects, where the design was started but canceled or where the design was completed but the project was not constructed and occupied for its intended purpose, for whatever reason. The cost of a design or a portion of a design which has been completed and shelved temporarily because of deferral of the construction project or a part of the construction project to a subsequent year is not BREAKAGE but becomes BREAKAGE when and if the project will be considered cancelled rather than merely deferred or placed on hold. The cost of a design or part of a design completed and shelved also becomes breakage when there has been no design activity in the preceding three years and the project is not included in the administration*s five year budget forecast. In addition, projects awarded

ACCOUNT NUMBER

TITLE

to a construction contractor that are terminated for the convenience of the government for whatever reason prior to being completed and utilized for the intended purpose of the project will be considered to become BREAKAGE for all P&D costs incurred. Design breakage must be transferred from the active design cost account(s) work categories (1A series) to this cost account/work category when design breakage occurs.

- 2----
 CONSTRUCTION EXCEPT BRAC ENVIRONMENTAL PROGRAMS.

 DERP HTRW PROGRAMS AND HOST NATION PROJECTS. This cost account/work category includes all military construction costs to include all contract and government labor costs utilized upon award of one or more parts of a construction project to a construction contractor up to and including financial completion of all contracts under the construction project.
- 2A--- 1/ CONSTRUCTION SUBJECT TO FLAT RATE S&A. This cost account/work category includes all contract and government labor costs associated with a construction project. Total expenditures from this series of accounts/work items, except those accumulated in 2A400 S&A Flat Rate, are multiplied by an approved flat rate percentage to determine the applicable S&A expense charged to projects. (See ER 415-1-16, Table 3-1 and Table 3-2, for appropriations subject to flat rates.)
- 2A100 <u>Direct Construction Activities (Placement)</u>. This cost account/work category includes all costs related to performing the following:
 - a. <u>Primary Construction Contract</u>. All amounts paid to the primary construction contractor.
 - b. <u>Utility Contracts</u>. All amounts paid for support contracts and purchase orders for temporary hook-up

 $^{^{1/}}$ SUMMARY COST ACCOUNT/WORK CATEGORY — COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER

TITLE

to local utilities such as electric, water, gas, etc. during the construction or interim 0&M phases.

- c. <u>Electrical Installation</u>. All amounts paid for support contracts and purchase orders for installation of telecommunication, alarm systems, computer hook-up, etc. during construction or during interim O&M.
- d. <u>Local Fees, Permits and Taxes</u>. All purchase orders to pay for local fees, permits and taxes.
- e. <u>Training and Operation Manuals</u>. All amounts paid for support contracts and purchase orders for training and operations manuals that are not a part of the primary construction contract.
- f. <u>Testing (Soil, Lab, Survey, etc.)</u>. All amounts paid for support contracts and purchase orders for testing services that are not a part of the primary construction contract.
- g. <u>Government Furnished Property (GFP)</u>. All amounts paid for support contracts and purchase orders for GFP, or materials provided by the government to the construction contractor for contract installation.
- h. <u>Interim O&M</u>. All amounts paid for support contracts and purchase orders for operation of the facility after contract completion on an interim or test basis.
- i. <u>AE Support</u>. All amounts paid for support contracts and purchase orders for an AE to perform management services and reviews of the construction and construction plans, provisions, specifications, test data, shop drawings and other construction related documents after award of the construction contract. However, these services can in no way supplement or replace S&A services whose contract and

ACCOUNT NUMBER

TITLE

purchase order costs must be charged against the revolving fund account just as S&A labor costs are charged.

- j. <u>Life Support Housing and Support Facilities</u>. All amounts paid for support contracts and purchase orders for OCONUS life support housing and support facilities.
- k. <u>Preparation of As-Built Drawings</u>. All contract charges for changing the record set of drawings in accordance with the primary contractors red line mark-up.
- 1. <u>Support Direct Labor</u>. All government labor charges after award of the construction contract for services other than Engineering During Construction (EDC) and Supervision and Administration (S&A), such as turnkey design and as built drawings.

2A200 <u>Work Performed by Installation Engineer</u>.

2A300 Contract Paid by Other Than USACE (Memo Placement). This cost account/work category includes the same type costs as recorded in cost account/work categories 2A100 and 2A200, however, the Corps of Engineers does not finance the construction contract with their carrier funds. The requesting agency, through use of a 'direct fund cite* gives the Corps of Engineers authority to award a construction contract citing the requesting agency*s funds on the contracting documents. To credit the Corps activity with the construction contract placement (workload) and to generate appropriate project S&A expense, memo placement is used to record contractor earnings.

2A400 <u>Flat Rate S&A</u>. Costs in this account/work category are system generated based on a flat rate percentage applied to costs accumulated in 2A100, 2A200 and

ACCOUNT NUMBER

TITLE

2A300 accounts. Costs in the 2A400 account/work category represent S&A expense charged to projects.

- 2B--- ¹ CONSTRUCTION EXEMPT FROM FLAT RATE S&A. This cost account/work category includes all contract and government labor cost categories for projects exempt from flat rate S&A. Requests for waiver to use atcost procedures rather than flat rate procedures for appropriations not exempt from the flat rate must be approved in writing by CEMP-CM. (See ER 415-1-16, Table 3-3, for appropriations exempt from flat rates.)
- 2B100 <u>Direct Construction Activities (Placement)</u>. This cost account/work category includes all costs related to performing the following:
 - a. <u>Primary Construction Contract</u>. All amounts paid to the primary construction contractor.
 - b. <u>Utility Contracts</u>. All amounts paid for support contracts and purchase orders for temporary hook-up to local utilities such as electric, water, gas, etc. during the construction or interim O&M phases.
 - c. <u>Electrical Installation</u>. All amounts paid for support contracts and purchase orders for installation of telecommunication, alarm systems, computer hook-up, etc. during construction or during interim O&M.
 - d. <u>Local Fees. Permits and Taxes</u>. All purchase orders to pay for local fees, permits and taxes.
 - e. <u>Training and Operation Manuals</u>. All amounts paid for support contracts and purchase orders for training and operations manuals that are not a part of the primary construction contract.

 $^{^{1/}}$ SUMMARY COST ACCOUNT/WORK CATEGORY — COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER

TITLE

- f. Testing (Soil, Lab, Survey. etc.). All amounts paid for support contracts and purchase orders for testing services that are not a part of the primary construction contract or part of quality assurance testing chargeable to S&A.
- g. <u>Government Furnished Property (GFP)</u>. All amounts paid for support contracts and purchase orders for GFP, or materials provided by the government to the construction contractor for contract installation.
- h. <u>Interim O&M</u>. All amounts paid for support contracts and purchase orders for operation of the facility after contract completion on an interim or test basis.
- i. <u>Life Support Housing and Support Facilities</u>. All amounts paid for support contracts and purchase orders for OCONUS life support housing and support facilities. Cost of temporary project/resident office (primarily for one project) when not provided by the installation will be included in this account for both CONUS and OCONUS.
- j. <u>Preparation of As-Built Drawings</u>. All contract charges for changing the record set of drawings in accordance with the primary contractors red line mark-up.
- k. <u>Support Direct Labor</u>. All government labor charges after award of the construction contract for services other than Engineering During Construction (EDC) and Supervision and Administration (S&A).

2B200 <u>Work Performed by Installation Engineer</u>.

2B300 Contract Paid by Other Than USACE (Memo Placement). This cost account/work category includes the same type costs as recorded in cost account/work categories 2B100 and 2B200, however, the Corps of

ACCOUNT NUMBER

TITLE

Engineers does not finance the construction contract with their carrier funds. The requesting agency, through use of a .direct fund cite. gives the Corps of Engineers authority to award a construction contract citing the requesting agency*s funds on the contracting documents. To credit the Corps activity with the construction contract placement (workload), memo placement is used to record the contractor earnings.

2B400

AT Cost S&A. This cost account/work category includes all government costs related to the procurement and administration of a construction contract. The costs recorded in 2B400 replicate the kinds of expenses charged to the revolving fund S&A accounts. Detailed descriptions of services appropriately expensed as S&A costs are found in ER 415-1-16, Chapter 2. This account also includes the initial investigation and documentation of AE liability and damages by Construction Division.

2C000

ENGINEERING DURING CONSTRUCTION. This cost account/work category includes but not limited to normal engineering support activities performed by the engineering division or an architect engineer firm as follows: Designer site visits, review of shop drawings and submittal, testing to verify design assumptions, designers participation in commissioning of HVAC system, designers participation in critical structural steel connections, preparation of design changes, revised drawing, and cost estimates. This cost account/work category includes all direct labor costs related to the investigation and pursuits of AE liability for potential damages incurred by the government. This will include administrative duties performed by the AE Responsibility Coordinator from inception of the case to resolution as well as review of documents and development of case file by technical staff. AE performance of S&A services should be charged to S&A.

ACCOUNT

<u>NUMBER</u> <u>TITLE</u>

2D000 <u>VALUE ENGINEERING CHANGE PROPOSALS</u>.

 $3---\frac{1}{2}$ REAL ESTATE.

3A000 PROJECT PLANNING.

3B000 ACOUISITIONS.

3C000 <u>CONDEMNATIONS</u>.

3D000 <u>INLEASING</u>.

3E--- 1/ <u>APPRAISALS</u>. This cost account/work category includes all costs related to the appraisal program including staff and contract effort.

Staff Appraisals. This cost account/work category includes all costs related to all efforts of staff appraisers involving the preparation and/or review of appraisal reports prepared by staff, or review of reports submitted by customers, clients, and non-Federal sponsors (for cost-shared projects). This includes inspecting subject and comparable properties, data collection and analysis, and report preparation and review. This includes all types of appraisal efforts including informal value conclusions, brief appraisals, reconnaissance scope cost estimates, project or gross appraisals, feasibility studies, and other consulting

assignments.

3E200 <u>Contract Appraisals</u>. This cost account/work category includes all costs related to the contracting of appraisal reports and other expert services, except costs associated with the administration and procurement of the contract and report reviews conducted by staff reviewers.

3E300 Review Contract Appraisals. This cost account/work category includes all costs related to the review and

ACCOUNT
<u>NUMBER</u>

TITLE

approval process of appraisal or related reports prepared by contract sources. This includes costs associated with negotiation of contracts and contract administration, and provision of technical assistance and advice to contract appraisers in order for the contractor to complete the assignment.

3F000 <u>RELOCATION ASSISTANCE</u>.

 $3G^{--}$ <u>TEMPORARY PERMITS</u>.

3G100 <u>Maneuver Permits</u>.

3G200 <u>All Other Permits</u>.

3G300 <u>Damage Claims</u>.

3H000 AUDITS.

3J000 <u>ENCROACHMENTS AND TRESPASS</u>. This cost account/work category includes all costs related to real estate

effort, including contractual services, directly involved or leading to correcting, curing, or resolving encroachments by others on Corps lands or by Corps on non-Corps lands. The foregoing includes, but is not limited to, field investigations and surveys directly associated with individual encroachment cases, meetings, correspondence, negotiating agreements and settlements, preparation of boundary line agreements, preparation of reports of litigation, providing information to and assisting the Department of Justice and/or the U.S. Attorneys. (Note: All costs for resolving encroachments will be reported, while the unit of measurement reported on ENG Form 4564-R will be encroachment cases cured,

corrected, or resolved.)

3K000 DISPOSALS. This cost account/work category includes all costs defined below, including disposal planning

and studies on the retention of real property. Costs

ACCOUNT NUMBER

TITLE

incurred in the sale of Government-owned real property with or without buildings, improvements in place, timber and crops and appurtenances, and in arranging for transfer of real property interests to another agency of the U.S. Government such as screening, preparation and development of plans, advertising, preparation and distribution of bids, negotiations, appraisals. mapping, preparation, and execution and distribution of disposal instruments and documents. Costs incurred in the sale or other disposal of crops, and gravel, etc., (excluding lumber and timber), such as preparation and development of plans, advertising, preparation and distribution of bids, negotiations, appraisals, mapping, preparation and execution and distribution of disposal instruments and documents. Disposal costs of buildings and improvements for removal such as preparation and development of plans, advertising, preparation and distribution of bids, negotiations, appraisals, preparation and execution and distribution of disposal instruments and documents. Costs in connection with cancellations or terminations of leases, lease suspension agreements, licenses, and permits acquired by the U.S. Government. This account will also include the direct costs incurred for design, preparation of restoration cost estimate, supervision, inspection, etc., in connection with restoration occasioned by termination of leased property. Costs of preparing reports of excess real property to the General Services Administration.

3L000 REAL PROPERTY ACCOUNTABILITY

 $3R---\frac{1}{2}$ REAL ESTATE PAYMENTS.

3R100 <u>Land Payments</u>.

3R200 <u>Relocation Assistance Payments</u>.

ACCOUNT

NUMBER TITLE

3R300 <u>Damage Payments</u>.

3R400 Rents.

3S000 REAL ESTATE RECEIPTS.

 $3T---\frac{1}{2}$ INSPECTIONS.

3T100 <u>Utilization Inspections</u>. This cost account/work category includes all costs related to performing the following:

- (1) Major inspections includes the cost of all effort incident to performing inspections of real property under the control of or subject to service agreement with the Corps where changes in utilization are known to occur frequently and substantially so as to require annual determination of proper utilization. Includes E.O. 12411 and E.O. 12512 surveys, and BLM withdrawal reviews as applicable, and preparation of reports related to property utilization.
- (2) Minor inspections includes all costs related to effort incident to performing inspections of recruiting offices, steam gage stations, radio operator sites, all other real property under the control of the Corps as well as property subject to utilization inspections under Memorandums of Agreement with other Federal agencies where utilization inspections are required on a less than annual frequency.

3T200 <u>Compliance Inspections</u>. This cost account/work category includes all costs related to performing the following:

(1) Major inspections includes the cost of all effort incident to performing inspections of property granted to others for purposes such as commercial

ACCOUNT NUMBER

TITLE

concessions, industrial uses, public park and recreation, quasi-public and ground camp use, fish and wildlife habitat management, selected agricultural and grazing uses and reconveyance clauses/restrictions in deeds requiring at least annual inspections to assure compliance with terms and conditions of the grant. Includes preparation of reports, determination of compliance after vacation of property subsequent to expiration or revocation of grant, and corrective measures where noncompliance is noted.

- (2) Minor inspections includes the cost of all effort incident to performing inspections of property granted or reserved to others for purposes such as road, street, waterline, powerline, and communication line rights-of-way and other uses covered by easements, licenses and permits that do not require an annual inspection to assure compliance with terms and conditions of grants. Includes report preparation, determination of compliance after vacation of property subsequent to expiration or revocation of grant, and corrective measures where non-compliance is noted.
- 3U--- 1/ Outgrants. This cost account/work category includes all costs related to performing the following:
 - (1) Major outgrants includes all costs associated with efforts, including contractual services, directly or incident to granting the use of real or personal property to others or denial thereof, such as commercial concessions, industrial uses, public parks and recreation, quasi-public and group camp use, fish and wildlife management, complex agricultural and grazing uses, military maneuver operations, roads and utilities associated with relocation contracts and situations where availability determinations must be made and mineral lease review. Includes the cost of environmental,

ACCOUNT NUMBER

TITLE

historical and archaeological reviews, surveys, and recommendations; preparation of management plans, review of master plans, supplements and appendices; screening with other Government agencies where appropriate, advertising, preparation and distribution of bids/proposals, mapping, negotiations, preparation and execution of outgrants, renewal, extension, and cancellation/termination documents, review of development plans and third party subgrants, responses to requests for use of real or related property; review of recreation costshare, water storage contracts and application for mineral leases.

(2) Minor outgrants includes all costs associated with all efforts related to outgranting the use of real or personal property to others, or the denial thereof, for purposes such as waterlines, powerlines, communication lines, hay and grazing purposes, roads, streets, and any other such uses where formal advertising is waived or considered not beneficial to the Government, as well as requests to drill for oil or gas on Government-owned property where no oil or gas lease is required. Includes environmental review unless categorically excluded, survey and recommendation, mapping, negotiations, preparation and execution of outgrants, renewal, extension and cancellation/termination documents and responses to request for use of real or related personal property.

3U100

Outgrants Other Than Oil and Gas Leases.

3U200

Oil and Gas Leases. This cost account/work category includes all costs related to efforts, including contractual services, directly or incident to granting the use of real property to others or denial thereof, for oil and gas leases. Includes the cost of environmental, historical and archeological reviews, determining the Government*s interest, surveys, inspections, field investigation of drilling

ACCOUNT NUMBER

TITLE

locations, and recommendations; preparation of management plans, review of master plans, supplements and appendices; coordination with BLM, preparation and distribution of mapping, preparation of stipulations, renewal, extension, and cancellation/termination documents, review of development plans and third party subgrants, responses to requests for use of real or related property; and application for mineral leases.

3V000 Timber Harvesting. This cost account/work category includes all administrative costs incurred in connection with the timber harvesting program, such as contract administration, inspection, and staff supervision of production and harvesting of timber.

3W000 <u>Project Related Administration</u>.

3Z000 Other (Conversion Use Only - Not for Use After Conversion.

Homeowners Assistance Program. This cost account/work category includes all costs related to the government*s liability for assumed mortgages, expenditures for the liquidation of mortgages due at the time of acquisition, equity, reimbursable benefits, private sale benefits, foreclosure benefits, USACE acquisition administrative expense, and management and disposal administrative expense.

4A000 <u>Applications</u>. This cost account/work category includes all costs related to processing qualified acquisition applications for completion, including appeals.

4B000 Rejections. This cost account/work category includes all costs related to verification and review of potential acquisition applications.

ACCOUNT <u>NUMBER</u>	TITLE
4C 1/	Appraisals. This cost account/work category includes all costs related to determining the fair market value of eligible HAP applicant*s homes prior to government acquisition and at the time of sale for computation of private sale, loss on real property and foreclosure benefits for approved HAP programs.
4C100	<u>Staff Appraisals</u> . This cost account/work category includes all costs related to acquired and resale of property appraisals performed by USACE employees. Included in this cost is USACE employees* salary and benefits, travel, G&A and departmental overhead.
4C200	Contract Appraisals. This cost account/work category includes all costs related to acquired and resale of property appraisals performed by private contractors and cost incurred to monitor contractor performance. Included in this cost is contract administration: USACE employees* salary and benefits, travel, G&A and departmental overhead.
4D000	<u>Private Sale/Real Property</u> . This cost account/work category includes all costs related to administrative expenses incurred in processing private sale or real property benefit.
4E000	<u>Purchase/Assumptions</u> . This cost account/work category includes all costs related to administrative expenses incurred in processing acquired property under equity, liquidation, and/or assumption benefits.
4F000	<u>Foreclosures</u> . This cost account/work category includes all costs related to administrative expenses incurred in processing foreclosure benefit.
4G000	Appeals. This cost account/work category includes all costs related to administrative expenses incurred in appeal claims.

 $^{\underline{1}/} \text{SUMMARY}$ COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER

TITLE

- 4H000 <u>Disposals</u>. This cost account/work category includes all costs related to administrative expenses incurred in processing the resale of property.
- 4J--- 1/ Impact Study. This cost account/work category includes all costs related to computing the prior fair market value of a property before setting up of a program upon notification of an announcement for closure or realign of a military installation adversely effecting the local real estate housing market.
- 4J100 Staff Study. This cost account/work category includes all costs related to staff impact study performed by USACE employees. Included in this cost is USACE employees* salary and benefits, travel, G&A and departmental overhead.
- 4J200 Contract Study. This cost account/work category includes all costs related to market impact study performed by private contractors and cost incurred to monitor contractor performance. Included in this cost is contract administration: USACE employees* salary and benefits, travel, G&A and departmental overhead.
- Payments. This cost account/work category includes all costs related to payments to eligible homeowners or their agents for a particular benefit received such as equity losses, liquidation, assumption, private sale, real property, and/or foreclosure.
- 4K100 Equity Payments to Homeowners. This cost account/work category includes all costs related to payments to eligible homeowners or their agents for the remaining amount or value of the dwelling above the total secured debt to acquire the homeowners equity and title to the home for the U.S. Government.

¹/SUMMARY COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER	TITLE
	Costs consist of equity payments to homeowners where the mortgage is assumed or liquidated and homeowners without an existing mortgage.
4K200	<u>Liquidation of First Mortgage/Liens</u> . This cost account/work category includes all costs related to payments of only principal and prepayment penalties to the primary (1st) mortgage to obtain title to the home.
4K300	Liquidation of Secondary and Other Mortgage/Liens. This cost account/work category includes all costs related to payments of only principal and prepayment penalties to the junior (2nd) mortgage and other lien holders to satisfy any eligible debts to obtain the title to the home.
4K400	Mortgages Payable Assumed. This cost account/work category includes all costs related to amount of the homeowners ' outstanding mortgage that is assumed and to be paid by the U.S. Government.
4K500	Reimbursement for Loss on Private Sales. This cost account/work category includes all costs related to payments for losses sustained on the sale of the home.
4K600	Reimbursement for Loss on Real Property. This cost account/work category includes all costs related to payments for losses sustained on property severely damaged by Acts of God.
4K700	Homeowners Benefit Payments. This cost account/work category includes all costs related to payments to eligible homeowners or their agents for reimbursement of mortgage interest, taxes and insurance up to date of government acquisition or refund of prepayments.
4K800	<u>Payments in Foreclosure Cases</u> . This cost account/work category includes all costs related to

 $^{\underline{1}/} \text{SUMMARY}$ COST ACCOUNT/WORK CATEGORY — COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER

TITLE

payments to reimburse foreclosure cost paid by the homeowner or paid to third parties on the homeowners behalf.

- 4L--- 1/ Program Administration/Management. This cost account/work category includes all costs related to administration and management associated to the support of property acquisitions and resale for HAP. Cost includes USACE employees* salary and benefits, travel, G&A and departmental overhead.
- 4L100 <u>USACE Acquisition/Management and Disposal</u>
 <u>Administrative Expenses</u>. This cost account/work
 category includes all costs related to Supervisory
 and Administrative (S&A) cost incurred to the
 management and support of property for acquisitions
 and resale. Cost includes USACE employees* salary and
 benefits, travel, GSA and departmental overhead.
- Other Acquisition Program Expenses. This cost account/work category includes all costs related to other acquisition expenses such as title and closing fees, assumption/transfer fees, transfer taxes, and miscellaneous expenses not previously identified above.
- Other Management and Disposal Program Expenses. This cost account/work category includes all costs related to other acquisition expenses such as interest expense, payments in lieu of taxes, sales expense, maintenance and operating expense, and insurance expense.
- 4Z000 Other (Conversion Use Only Not Authorized for Use After Conversion). This work code account applies to CEFMS implementation conversion.
- $5---\frac{1}{2}$ HOST NATION.

 $^{^{1/}}$ SUMMARY COST ACCOUNT/WORK CATEGORY — COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER

TITLE

- 5A--- 1/ <u>P&D RELATED TO CONSTRUCTION</u>. This cost account/work category includes all costs specified under the line item appropriation "Planning and Design" in the Military Construction Authorization Act.
- 5A100 Supervision and Review of AE Contracts. This cost account/work category includes all government labor costs associated with procurement, and management of AE contracts, to include reviews of products produced by an AE.
- 5A200 <u>Value Engineering Activities</u>. This cost account/work category includes all costs associated with actual performance of value engineering studies and related activities by in-house forces and AE contractors (labor, travel, contracts, etc.).
- AE Liability Activities. This cost account/work category includes all direct labor costs related to the investigation and pursuit of AE liability for potential damages incurred by the government prior to construction contract award or start. This will include administrative duties performed by the AE Responsibility Coordinator from inception of the case to resolution as well as review of documents and development of case files by the technical staff.

5A400 <u>All Other</u>.

- (1) For designs by government forces or hired labor (COEMIS Field Types 224 through 339) this account includes all government costs associated with the direct in-house design of plans and specifications that are intended for follow-on construction.
- (2) For AE contracts (COEMIS Field Type 298) this account includes all contract costs for AE testing; surveys; mapping; reviews; and preparation of

^{1/}SUMMARY COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER

TITLE

sketches, cost estimates, plans, specifications and construction contract documents for the use of follow-on construction activities.

- 5B--- 1/ P&D NOT RELATED TO CONSTRUCTION. This cost account/work category includes all costs for government labor, AE and technical services (not covered under the Brooks Act) that are for other than the production of plans and specifications or packages for follow-on construction.
- Supervision and Review of AE Contracts. This cost account/work category includes all government labor costs associated with procurement, and management of AE contracts, to include reviews of products produced by an AE.
- Value Engineering Activities. This cost account/work category includes all costs associated with actual performance of value engineering studies and related activities by in-house forces and AE contractors (labor, travel, contracts, etc.). Costs associated with the S&R of value engineering activities should be charged to 1A130 and 1A140 as appropriate.
- AE Liability Activities. This cost account/work category includes all direct labor costs related to the investigation and pursuit of AE liability for potential damages incurred by the government due to AE failure to deliver acceptable product. This will include administrative duties performed by the AE Responsibility Coordinator from inception of the case to resolution as well as review of documents and development of case files by the technical staff. AE liability actions and review of modifications by Counsel, Procurement and other General and Administrative staff will be charged to General and Administrative overhead.

5B400 <u>All Other</u>.

ACCOUNT NUMBER

TITLE

- (1) For designs by government forces or hired labor (COEMIS Field Types 224 through 339) this account includes all government labor costs associated with the direct in-house design of plans and specifications that are intended for follow-on construction.
- (2) For AE contracts (COEMIS Field Type 298) this account includes all contract costs for AE testing; surveys; mapping; reviews; and preparation of sketches, cost estimates, plans, specifications and construction contract documents for the use of follow-on construction activities.

5C000

LOST/DELETED DESIGN. This cost account/work category includes all costs for changes for re-design of work which has already been accomplished but which must be scrapped and redone prior to award of a construction contract.

5D000

DESIGN BREAKAGE. This cost account/work category includes all planning and design (P&D) expenditures, i.e., all "1A" accounts only, for the design portions of design, reviews and other P&D related services for military construction projects, where the design was started but cancelled or where the design was completed but the project was not constructed and occupied for its intended purpose, for whatever reason. The cost of a design or a portion of a design which has been completed and shelved temporarily because of deferral of the construction project or a part of the construction project to a subsequent year is not BREAKAGE but becomes BREAKAGE when and if the project will be considered cancelled rather than merely deferred or placed on hold. The cost of a design or part of a design completed and shelved also becomes breakage when there has been no design activity in the preceding three years and the project is not included in the administration*s five year budget forecast. In addition, projects awarded

 $^{^{1/}}$ SUMMARY COST ACCOUNT/WORK CATEGORY — COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER

TITLE

to a construction contractor that are terminated for the convenience of the government for whatever reason prior to being completed and utilized for the intended purpose of the project will be considered to become BREAKAGE for all P&D costs incurred. Design breakage must be transferred from the active design cost account(s) work categories (1A series) to this cost account/work category when design breakage occurs.

- $5E---\frac{1}{2}$
- CONSTRUCTION EXEMPT FROM FLAT RATE S&A. This cost account/work category includes all contract and government labor cost categories for projects exempt from flat rate S&A. Requests for waiver to use atcost procedures rather than flat rate procedures for appropriations not exempt from the flat rate must be approved in writing by CEMP-CM. (See ER 415-1-16, Table 3-3, for appropriations exempt from flat rates.)
- 5E100
- <u>Direct Construction Activities (Placement)</u>. This cost account/work category includes all costs related to performing the following:
- a. <u>Primary Construction Contract</u>. All amounts paid to the primary construction contractor.
- b. <u>Utility Contracts</u>. All amounts paid for support contracts and purchase orders for temporary hook-up to local utilities such as electric, water, gas, etc. during the construction or interim O&M phases.
- c. <u>Electrical Installation</u>. All amounts paid for support contracts and purchase orders for installation of telecommunication, alarm systems, computer hook-up, etc. during construction or during interim O&M.
- d. <u>Local Fees, Permits and Taxes</u>. All purchase orders to pay for local fees, permits and taxes.

ACCOUNT NUMBER

TITLE

- e. <u>Training and Operation Manuals</u>. All amounts paid for support contracts and purchase orders for training and operations manuals that are not a part of the primary construction contract.
- f. <u>Testing (Soil. Lab. Survey. etc.)</u>. All amounts paid for support contracts and purchase orders for testing services that are not a part of the primary construction contract.
- g. <u>Government Furnished Property (GFP)</u>. All amounts paid for support contracts and purchase orders for GFP, or materials provided by the government to the construction contractor for contract installation.
- h. <u>Interim O&M</u>. All amounts paid for support contracts and purchase orders for operation of the facility after contract completion on an interim or test basis.
- i. AE Support. All amounts paid for support contracts and purchase orders for an AE to perform management services and reviews of the construction and construction plans, provisions, specifications, test data, shop drawings and other construction related documents after award of the construction contract. However, these services can in no way supplement or replace S&A services whose contract and purchase order costs must be charged against the revolving fund account just as S&A labor costs are charged.
- j. <u>Life Support Housing and Support Facilities</u>. All amounts paid for support contracts and purchase orders for OCONUS life support housing and support facilities.
- k. <u>Preparation of As-Built Drawings</u>. All contract charges for changing the record set of drawings in

^{1/}SUMMARY COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

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ACCOUNT NUMBER

TITLE

accordance with the primary contractors red line mark-up.

1. <u>Support Direct Labor</u>. All government labor charges after award of the construction contract for services other than Engineering During Construction (EDC) and Supervision and Administration (S&A).

Contract Paid by Other Than USACE (Memo Placement). This cost account/work category includes the same type costs as recorded in cost account/work categories 2B100 and 2B200, however, the Corps of Engineers does not finance the construction contract with their carrier funds. The requesting agency, through use of a 'direct fund cite* gives the Corps of Engineers authority to award a construction contract citing the requesting agency*s funds on the contracting documents. To credit the Corps activity with the construction contract placement (workload), memo placement is used to record the contractor earnings.

At Cost S&A. This cost account/work category includes all government costs related to the procurement and administration of a construction contract. The costs recorded in 5E300 replicate the kinds of expenses charged to the revolving fund S&A accounts. Detailed descriptions of services appropriately expensed as S&A costs are found in ER 415-1-16, Chapter 2. This account also includes the initial investigation and documentation of AE liability and damages by Construction Division.

5F000 ENGINEERING DURING CONSTRUCTION. This cost account/work category includes costs for normal engineering support after award of the construction contract.

 $^{1/}$ SUMMARY COST ACCOUNT/WORK CATEGORY — COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT <u>NUMBER</u>	TITLE
5G000	<u>Value Engineering Change Proposals</u> (VECP). This cost account/work category includes all government labor and travel costs associated with a VECP.
6 ¹ /	RESEARCH. DEVELOPMENT. TEST AND EVALUATION (RDT&E).
61 ¹ /	CIVIL ENGINEERING.
611 ¹ /	CAPITAL ASSETS.
61110	Buildings.
61120	Other Structures and Facilities.
61130	Software
61140	<u>Equipment</u>
61150	<u>Capital Leases</u> .
61160	Leasehold Improvements.
61190	Other Capital Assets.
61900	All Other Civil Engineering Activities.
62 ¹ /	ENVIRONMENTAL QUALITY.
621 ¹ /	CAPITAL ASSETS.
62110	Buildings.
62120	Other Structures and Facilities.
62130	Software.
62140	Equipment.
62150	Capital Leases.

 $^{^{1/}\}mathrm{SUMMARY}$ COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER	TITLE
62160	Leasehold Improvements.
62190	Other Capital Assets.
62900	All Other Environmental Quality.
69 ¹ /	OTHER RESEARCH AND DEVELOPMENT.
691 ¹ /	CAPITAL ASSETS.
69110	Buildings.
69120	Other Structures and Facilities.
69130	<u>Software</u> .
69140	Equipment.
69150	<u>Capital Leases</u> .
69160	Leasehold Improvements.
69190	Other Capital Assets.
69900	All Other Activities.
72 1/	HTRW/OEW Program Preconstruction and Project Management.
721 1/	<u>Project Management</u> . This summary cost account/work category includes all costs related to the Project Management team whose purpose is to more efficiently and effectively manage the progress of the project. Included in these costs would be project planning, scheduling, funding, and upward reporting.
72110	Project Management Plan. This cost account/work category includes all costs related to the Project Management Plan developed by the PM in conjunction with the TM and other district functional elements

 $^{^{1/}\}mathrm{SUMMARY}$ COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER	TITLE
	and the customer. The PMP is designed to cover all project activities from site discovery through completion of construction/fiscal closeout.
72120	Data Maintenance and Reporting. This cost account/work category includes all costs related to budgeting data, resource data, and performance reporting that is associated with the project.
72130	Management Directives. This cost account/work category includes all costs related to communications from the PM team to the personnel responsible for the various WES products on the methods to be used in managing the tasks. Specific methods/responsibilities such as authorization of work, approving changes, and collecting progress data would be specified.
72140	Customer and Interagency Agreements. This cost account/work category includes all costs related to formal correspondence that identifies the products or services to be provided to a customer and the funding levels associated with those efforts.
72150	<u>Project Authorization Documents</u> . This cost account/work category includes all costs related to authorization documents from HQUSACE, MSC, or other sources to include Work Authorization Documents (WADS), Funding Authorization Documents (FADS) etc.
72160	<u>Programming Documents</u> . This cost account/work category includes all costs related to Programming Documents to include Work Plans, Obligational Plans, etc detailing program execution.
72170	<u>Project Related Awards</u> . This cost account/work category includes all costs related to any awards that may result from design and implementation of a

 $^{^{1/}\}mathrm{SUMMARY}$ Cost account/work category — costs may not be charged directly to these accounts.

7225X

ACCOUNT NUMBER | TITLE project. These awards could be monetary in nature or not and might be for an individual or for a multiorganizational team. 72180 All Other. This cost account/work category includes all costs related to Project Management not classified above. $722--\frac{1}{2}$ INVESTIGATIONS (PROJECT DEVELOPMENT AND PLANNING). This summary cost account/work category includes all costs related to investigations performed during the planning and design phases of a project for compliance with NEPA, CERCLA, RCRA, Clean Air Act, Clean Water Act, etc. 7221X <u>In-house agreements</u>. This cost account/work category includes all costs related to in-house forces to perform work related to various types of investigations. 7222X AE Professional Service Procurement. This cost account/work category includes all costs related to the selection of an AE for the performance and delivery of investigation products. 7223X AE Professional Service Contracts. This cost account/work category includes all costs related to agreements/contracts with AEs and Professional Service companies for the performance of investigations. 7224X AE Supervision & Review. This cost account/work category includes all costs related to the supervision and review of AE contract deliverables on

category includes all costs related to

<u>Customer Technical Assistance</u>. This cost account/work

an investigation.

 $^{^{1/}}$ SUMMARY COST ACCOUNT/WORK CATEGORY — COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER

TITLE

the review of investigation products that were developed by, and belong to, other agencies or customers.

7226X

All Other (To Include PRP Payments). This cost account/work category includes all costs related to other investigation work items that are not otherwise covered above.

CODE (X) TYPE OF INVESTIGATION

- A Preliminary Assessments (PA)
- B Site Inspections (SI)
- C Combined (PASI)
- D Remedial Investigations (RI)
- E Feasibility Studies (FS)
- F Combined (RIFS)
- G Environmental Evaluation/Cost Analysis(EECA)
- H Environmental Compliance Assessments (ECAR)
- I RCRA Facility Assessments (RFA)
- J RCRA Facility Investigations (RFI)
- K RCRA Corrective Measures Studies (CMS)
- L RCRA Corrective Action Plans (CAP)
- M RCRA Closure Plans (CP)
- N Underground Storage Tank Studies (UST)
- P NCR Facility Decommissioning Plans (NCR FD)
- O DOE Conceptual Designs (DOE CD)
- R Treatability Studies
- T Site Surveys (Predesign and Other)
- U Geotechnical Site Investigations
- V Chemistry Site Investigations
- W Value Engineering Screening/Investigations
- X Invest. Per Other Applicable or Relevant
 - and Appropriate Requirements (ARAR)
- Y Potential Responsible Party (PRP)
- 1 NEPA Investigations

^{1/}SUMMARY COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER

TITLE

MONDER	<u> </u>
	CODE (X) TYPE OF INVESTIGATION
	Endangered Species Act (ESA) Consultations ESA Biological Assessments Clean Water Act (CWA) 404 (b) Evaluations CWA Wetlands Evaluations Historical/Archeo/Cultural Surveys Others
723 1/	REMEDIAL DESIGN. This summary cost account/work category includes all costs related to the design of the remedial action. This cost account/work category includes products related to AE procurement and specific design products such as plans, specifications drawings, cost estimates, etc.
7231x	<u>In-house work agreements</u> . This cost account/work category includes all costs related to in-house forces to perform work related to Remedial design, where USACE has the lead for the design.
7232X	AE Professional Service Procurement. This cost account/work category includes all costs related to products and actions necessary to select an AB for the delivery of design products.
7233X	AE Professional Service Contracts. This cost account/work category includes all costs related to design analysis, plans and specifications produced by an AE.
7234X	AE Supervision & Review. This cost account/work category includes all costs related to the review of AE designs by in-house forces.
7235X	<u>Customer Technical Assistance</u> . This cost account/work category includes all costs related to the review of design products that were developed by, and belong to, other agencies or customers.

 $^{^{1/}\}mathrm{SUMMARY}$ COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT <u>NUMBER</u>	TITLE
7236X	<u>Value Engineering</u> . This cost account/work category includes all costs related to value engineering studies and related activities by in-house forces and AE contracts involving the environmental restoration programs.
7237X	<u>All Other</u> . This cost account/work category includes all costs related to other design products not specifically covered above.
	CODE (X) TYPE OF DESIGN
	A Concept B Preliminary C Intermediate D Prefinal E Final F All Other
73 ½/	CONSTRUCTION (REMEDIAL ACTION) — EXCEPT RAPID RESPONSE. This summary cost account/work category includes all costs related to actual products produced by a construction contractor together with construction management.
73100	Work Agreements (Subject to Flat Rate). This cost account/work category includes all costs related to the actual construction and implementation of remedial design that results in long-term site cleanup. This cost account/work category includes work agreements that are subject to the current flat rate.
73200	Engineering During Construction. This cost account/work category includes all costs related to normal engineering support after award of the construction contract.
73300	<u>Supervision & Administration (S&A)</u> . This cost account/work category includes all costs related to

 $^{^{\}underline{1}/} \text{SUMMARY}$ COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER

TITLE

the supervision and administration of Remedial Action work subject to the current flat rate.

- 73500 Work Agreements (Exempt From Flat Rate). This cost account/work category includes all costs related to the actual construction and implementation of remedial design that results in long-term site cleanup. This cost account/work category includes work agreements that are exempt from the current flat rate.
- 73600 Supervision & Administration (Exempt From Flat Rate). This cost account/work category includes all costs related to the supervision and administration of Remedial Action work exempt from the current flat rate.
- $7R---\frac{1}{2}$ CONSTRUCTION (REMEDIAL ACTION) RAPID RESPONSE. This summary cost account/work category includes all costs related to actual products produced by a construction contractor together with construction management.
- 7R100 Work Agreements (Subject to Flat Rate). This cost account/work category includes all costs related to the actual construction and implementation of remedial design that results in long-term site cleanup. This cost account/work category includes work agreements that are subject to the current flat rate.
- 7R200 Engineering During Construction. This cost account/work category includes all costs related to normal engineering support after award of the construction contract.
- 7R300 Supervision & Administration (S&A) Flat Rate. This cost account/work category includes all costs related to the supervision and administration of Remedial Action work subject to the current flat rate.

^{1/}SUMMARY COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER	TITLE
7R400	<u>Damages Assessed Contractors</u> . This cost account/work category includes all costs related to damages assessed by the contracting officer against contractors for extra expenses incurred by the Government for the supervision and administration and liquidated damages assessed contractors.
7R500	Work Agreements (Exempt From Flat Rate). This cost account/work category includes all costs related to the actual construction and implementation of remedial design that results in long-term site cleanup. This cost account/work category includes work agreements that are exempt from the current flat rate.
7R600	Supervision & Administration (Exempt From Flat Rate). This cost account/work category includes all costs related to the supervision and administration of Remedial Action work exempt from the current flat rate.
$74\frac{1}{2}$	HTRW PROGRAM POST CONSTRUCTION & FINANCIAL CLOSEOUT
741 1/	Fiscal/Financial Closeout Activities. This summary cost account/work category includes all costs related to work agreements, releases, and forms necessary to close out the design and construction phases of a project.
74110	<u>Work Agreements</u> . This cost account/work category includes all costs related to the mechanisms used for dispute and claims resolution by negotiation, administrative proceedings or litigation.
74120	Closed Financial Accounts. DD Forms 1149. This cost account/work category includes all costs related to Form 1149 that is necessary to close out the design and construction phases of a project.

 $^{^{1/}\}mathrm{SUMMARY}$ COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT <u>NUMBER</u> TITLE $742 - - \frac{1}{2}$ Operation & Maintenance (O&M) Activities. This is a summary cost account/work category and includes all costs related to the operation and maintenance of remediation facilities, including the development of O&M planning documents, as well as the actual conduct of O&M during and after construction. 74210 O&M Planning Documents. This cost account/work category includes all costs related to planning documents containing the comprehensive plans for O&M at projects. O&M Execution Documents. This cost account/work 74220 category includes all costs related to O&M performed before the official close of project construction. 74230 Post Construction O&M. This cost account/work category includes all costs related to O&M conducted after the official close of project construction. $75 - - - \frac{1}{2}$ MANAGEMENT AND SUPPORT FUNDS 75100 HOUSACE. This cost account/work category includes all costs related to the Management and Support of the HTRW/OEW programs at HQUSACE level. These costs include labor, travel, training, supplies, etc. necessary to manage the programs. 75200 MSC. This cost account/work category includes all costs related to the Management and Support of the HTRW/OEW programs at the Division level. These costs include labor, travel, training, supplies, etc necessary to manage the programs that are executed at the District level. Project specific costs should not be charged to this account. 75300 MCX. This cost account/work category includes all costs related to the HTRW and OEW MCX in order to

1/SUMMARY COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

perform program development, review, analysis, technical advice and oversight of HTRW/OEW program

ACCOUNT NUMBER	TITLE
	and project execution. Project-specific cost may be appropriately charged to this account but only from a review and analysis perspective.
75400	Other. This cost account/work category includes all costs related to Management and Support not specified above.
8 1/	MISCELLANEOUS ACTIVITIES.
8A000	INDUSTRIAL HYGIENE/OCCUPATIONAL HEALTH ACTIVITIES.
8D000	UNFUNDED MILITARY PERSONNEL SERVICES.
8C000	REIMBURSABLE LABOR TRANSFERS.
8E000	EMERGENCY OPERATIONS/EXERCISES.
8F 1/	FMS ADMINISTRATION
8F1 ¹ /	HQUSACE.
8F1A0	Program Management.
8F1B0	Resource Management.
8F1Z0	All Other.
$8F2\frac{1}{2}$	MSC.
8F2A0	Program Management.
8F2B0	Resource Management.
8F2Z0	All Other.
8F900	All Other.
8B000	ALL OTHER.

 $^{^{1}}$ SUMMARY COST ACCOUNT/WORK CATEGORY — COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER	TITLE
9 1/	EXECUTIVE DIRECTION AND MANAGEMENT.
91 1/	EXECUTIVE DIRECTION AND MANAGEMENT - HQUSACE.
$91A\frac{1}{2}$	Information Management Activities.
91A1- $\frac{1}{2}$	Administration.
91A11	Planning.
91A12	Budgeting.
91A13	General Management.
91A19	All Other.
91A2- $\frac{1}{2}$	Library.
91A21	Public Library Services.
91A22	<u>Learning Resource Center</u> .
91A29	All Other.
91A3- $\frac{1}{2}$	Records Management.
91A31	Mail.
91A32	File Management.
91A39	All Other.
91A4- $\frac{1}{2}$	Reproduction Management.
91A41	Forms Management.
91A42	Publications Management.
91A43	Copier Program.

 $^{^{1/}\}mathrm{SUMMARY}$ Cost account/work category — costs may not be charged directly to these accounts.

ACCOUNT <u>NUMBER</u>	TITLE
91A44	Printing/Duplicating Support.
91A49	All Other.
91A5- $\frac{1}{2}$	Automation Support.
91A51	Hardware Support (Help) Operations.
91A52	Software Support (Help) Operations.
91A53	General Software Development.
91A54	End User Acquisition Support.
91A55	CEAP IA Support.
91A59	All Other.
91A6- $\frac{1}{2}$	Telecommunications.
91A61	Telecommunication Support.
91A62	LAN Support.
91A63	Communication Center.
91A69	All Other.
91A70	<u>Visual Information</u> .
91B ¹ /	Military Program Activities.
91B10	Environmental Restoration Activities.
91B20	BRAC Activities.
91B30	FMS Activities.
91B90	All Other Activities.

 $^{^{1/}\}mathrm{SUMMARY}$ Cost account/work category — costs may not be charged directly to these accounts.

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ACCOUNT NUMBER TITLE $91C--\frac{1}{2}$ HECSA Managed Headquarters Activities. 91C10 DARSE. 91C20 VSIP/VERA. 91C90 All Other. 91D00 OCE - Pentagon. 91Z00 All Other. $92---\frac{1}{2}$ EXECUTIVE DEVELOPMENT AND MANAGEMENT - MSC OFFICES. 92A-- $\frac{1}{2}$ Information Management Activities. 92A1- $\frac{1}{2}$ Information Management Office. 92A11 <u>Planning</u>. 92A12 Budgeting. 92A13 General Management. 92A19 All Other. $92A2 - \frac{1}{2}$ Library. Public Library Services. 92A21 92A22 Learning Resource Center. 92A29 All Other. $92A3 - \frac{1}{2}$ Records Management. 92A31 ${ t Mail}$.

92A32 <u>File Management</u>.

^{1/}SUMMARY COST ACCOUNT/WORK CATEGORY -COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.

ACCOUNT NUMBER	TITLE
92A39	All Other.
92A5- $\frac{1}{2}$	Automation Support.
92A51	Hardware Support (Help) Operations.
92A52	Software Support (Help) Operations.
92A53	General Software Development.
92A54	End User Acquisition Support.
92A55	CEAP IA Support.
92A59	All Other.
$92A6-\frac{1}{2}$	Telecommunications.
92A61	Telecommunication Support.
92A62	LAN Support.
92A63	Communication Center.
92A69	All Other.
92A70	Visual Information.
92Z00	All Other.
93000	EXECUTIVE DEVELOPMENT AND MANAGEMENT - MISCELLANEOUS ACTIVITIES.
96000	HUMPHREYS ENGINEER CENTER SUPPORT ACTIVITY.
99000	ALL OTHER.

 $^{^{1/}\}mathrm{SUMMARY}$ COST ACCOUNT/WORK CATEGORY - COSTS MAY NOT BE CHARGED DIRECTLY TO THESE ACCOUNTS.